Regulation on the Permanent Expert Review Group
within the project "Capacity Development for Quality Assured Gender Sensitive Harm Reduction Interventions in Ukraine" (hereinafter – the Project) with financial support of the Expertise France 5% Initiative

1. General

1.1. The Expert Review Group is established for quality organization and implementation of the Project. International HIV/AIDS Alliance in Ukraine shall be responsible for implementing the Project.
1.2. The Expert Review Group shall be established at the International HIV/AIDS Alliance in Ukraine implementing the Project.
1.3. The Expert Review Group shall include representatives of state, international and national organizations and projects, in particular those created by members of the populations most at risk of HIV.
1.4. The number of members shall be as needed. The Group shall be created for 3 years. The personal composition may change within each year.
1.5. If needed, Project consultants, implementers of pilot projects in the regions and other participants may be invited to take part in the meetings of the Expert Review Group.
1.6. The activities of the Expert Review Group shall be governed by legislative and other regulatory documents and guides on HIV prevention, social work, delivery of social services as well as areas of activities under the Project, etc.
1.7. Decisions of the Expert Review Group shall be approved with a simple majority vote at the meetings of the Group or through e-mail and/or skype. Such decisions of the Group should have consultative status.

2. Key objectives and functions of the Expert Review Group

2.1. Participate in review and discussion of interventions and results of various activities within the Project.
2.2. If necessary, provide consultations to Alliance staff members and Project consultants on the peculiarities of the Project implementation.
2.3. Review problematic issues arising in the course of Project implementation and draft propositions and/or recommendations on their settlement.

3. Organizing the activities of the Expert Review Group

3.1. The Expert Review Group shall carry out its activities in direct contact with Alliance Ukraine staff members – implementers of the Project.
3.2. The activities of the Expert Review Group shall be permanent and shall take form of quarterly meetings and, if necessary, shall be conducted through e-mail and/or skype.
3.3. Any issues related to the activities and the competence of the Expert Review Group shall be reviewed during its meetings (and, if necessary, through e-mail and/or skype). The results of such meetings as well as e-mail or skype correspondence shall be documented in minutes.